

**BEEKMAN CHARTER SCHOOL
BOARD MEETING MINUTES
TUESDAY, JANUARY 23, 2024
5:30 PM (IMMEDIATELY FOLLOWING COMMITTEE MEETINGS)
CAFETERIA**

1. Call to Order. Keith Huntsman

- The Beekman Charter School Board of Directors meeting was called to order by Keith Huntsman.

2. Roll Call.

- Roll call was conducted by Abigail Atkins. The results are as follows:
 - Members present: Michael Edmonds, Sarah Ellingburg, Tamika Farrell, Keith Huntsman, Sandi Rallinson, Lori Wallace
 - Members absent: Frances Loyless
 - Others in attendance: Abigail Atkins, Abigail Kilcrease, Jessica Allred, Zemarcus Mays, John Merritt, Samantha Mann

3. Pledge and Prayer.

- The Pledge of Allegiance was led by Sarah Ellingburg.
- The prayer was led by Michael Edmonds.

(Frances Loyless arrived at 6:09 p.m.)

4. To recognize the BCS students and teachers of the year. -Samantha Mann

- The BCS students of the year were recognized for their achievements. The students of the year were:
 - Markel Dewaylon Edmonds (5th grade)
 - Mirabella Monroe Acosta (8th grade)
 - Baylee Breann Hunt (12th grade)
- The BCS teachers of the year were recognized for their hard work. The teachers of the year were:
 - Donna Nations: Elementary (2nd grade)
 - Carrie Odom: Junior High (7th grade: ELA)
 - Tristen Shanks: High School (Civics)

5. To receive and approve the audit from Mr. Don McGeehee. -Abigail Kilcrease

- Mr. Don McGeehee presented the audit report for the FY 2022-2023.
 - Mr. McGeehee called attention to a few of the highlights of his audit report. He stated that finance matters showed to be clean and there were no deviations noted for compliance. Agreed upon procedures showed only a couple minor issues that were being corrected. Motion to approve the audit from Mr. Don McGeehee was made by Tamika Farrell. Seconded by Frances Loyless. Motion carried.

6. Consent Agenda.

A. To approve the November 14, 2023 Board Meeting Minutes.

**Note: The December, 2023 meetings were cancelled. There are no minutes to approve for December, 2023.*

- The minutes were approved with no revisions.

7. To receive January, 2024 Committee Meeting action item reports:

a. Building and Properties – Sandi Rallinson

- To find documentation in BCS records proving ownership of any assets owned by Beekman Charter School for purposes of using for collateral to secure any future loans we may need.*

- Keith Huntsman moved to give the committee authority to find documentation in BCS records proving ownership of any assets owned by Beekman Charter School for purposes of using for collateral to secure any future loans we may need. Seconded by Sarah Ellingburg. Motion carried.

b. Personnel and Student Affairs- Lori Wallace

- To discuss assigning Mrs. Mann the duties of determining our actual percentage of E.D. students and Sp.Ed students for compliance with state and parish requirements. -Keith Huntsman*

- Lori Wallace moved to approve assigning Mrs. Mann the duties of determining our actual percentage of E.D. students and Sp. Ed students for compliance with state and parish requirements. Seconded by Tamika Farrell. Motion carried.

c. Finance Committee- Tamika Farrell

- To receive and approve the November, 2023 Financial Report.*

- Tamika Farrell moved to approve the November, 2023 Financial Report. Seconded by Michael Edmonds. Motion carried.

- To receive and approve the December, 2023 Financial Report.*

- Tamika Farrell moved to approve the December, 2023 Financial Report. Seconded by Frances Loyless. Motion carried.

d. Academic Excellence Committee- Frances Loyless

- To accept the Executive Director's goals and objectives.*

- Frances Loyless moved to accept the Executive Director's goals and objectives. Seconded by Michael Edmonds. Motion carried.

8. To receive Administrative Reports from:

a. Curriculum Supervisor, Jessica Allred

- *Jessica Allred sent her report to the Board. The highlights of her report included: new teacher workshops, team talks, ACT prep, ACT conference, and smart boards. There were no questions.*

b. Elementary Assistant Principal, Kayce Waller

- *Kayce Waller's report included information on: literacy screener activities, science of reading, STAR testing, intervention, DARE graduation, PTO, and Kimberly Willis Holt*

c. Operations Manager, Zemarcus Mays

- *Zemarcus Mays provided his report, which included updates regarding: AM Baker Rd./Tiger Trail, the small pavilion/new little gym, junior wing, campus upgrades, staffing, buses, etc.*
 - e. Principal, John Merritt
 - *John Merritt provided a report that detailed many updates on academics and athletics.*
 - f. Executive Director, Samantha Mann
 - *Samantha Mann updated the Board on: the CD and Money Market account, LAPCS Conference, certified instructor, survey feedback, school performance score, and more.*

9. To enter into executive session to conduct a midpoint advisory evaluation of the Executive Director. –Frances Loyless

- A motion to enter into executive session to conduct a midpoint advisory evaluation of the Executive Director was made by Frances Loyless. Seconded by Tamika Farrell. A roll call vote was conducted. The results were as follows:
 - Michael Edmonds: yes
 - Sarah Ellingburg: yes
 - Tamika Farrell: yes
 - Keith Huntsman: yes
 - Frances Loyless: yes
 - Sandi Rallinson: yes
 - Lori Wallace: yes
- Motion carried.
- A motion to exit executive session was made by Tamika Farrell. Seconded by Sarah Ellingburg. A roll call vote was conducted. The results were as follows:
 - Michael Edmonds: yes
 - Sarah Ellingburg: yes
 - Tamika Farrell: yes
 - Keith Huntsman: yes
 - Frances Loyless: yes
 - Sandi Rallinson: yes
 - Lori Wallace: yes
- Motion carried.
- No action was taken.

10. Adjourn

- The meeting adjourned at 7:45 p.m.